



Accessibility Advisory Committee Agenda

Tuesday, May 7, 2024, 7:00 p.m.

Virtual Meeting

This Advisory Committee meeting will be held in a virtual meeting format. Members of the public may attend virtually by sending an email clerk@whitby.ca by noon on the business day prior to the meeting to obtain the virtual meeting link.

Should you wish to provide comments regarding a matter being considered below, please submit written correspondence and/or a Delegation Request Form.

- **To submit written correspondence**, please email your correspondence to the Office of the Town Clerk at clerk@whitby.ca by noon on the business day prior to the meeting. Correspondence must include your full name, address, and the item on the agenda that your correspondence is related to.
- **To speak during the Advisory Committee meeting either in-person or virtually**, please submit a [Delegation Request Form](#) online to the Office of the Town Clerk by noon on the business day prior to the date of the meeting. Should you be unable to access a computer, please call 905.430.4315 to speak with a Staff Member in the Office of the Town Clerk.

A Revised Agenda may be published on a later date. Late items added or a change to an item will appear with an asterisk beside them.

1. **Call to Order**
2. **Declarations of Conflict of Interest**
3. **Approval of Previous Minutes**
Recommendation:
That the Accessibility Advisory Committee minutes of April 2, 2024 be approved.
4. **Presentations**
5. **Delegations**
6. **General Business and Reports**
 - 6.1 Accessibility Plan Update
 - 6.2 National AccessAbility Week

6.3 Subcommittee Updates

- Site Plans and Built Environment Subcommittee
- Communication and Customer Service Subcommittee

7. **Correspondence**

8. **Council Update**

9. **Other Business**

10. **Next Meeting**

Tuesday, June 4, 2024 - 7:00 p.m.

11. **Adjournment**

Recommendation:

That the meeting adjourn.



Accessibility Advisory Committee Minutes

April 2, 2024, 7:00 p.m.
Virtual Meeting

Present: Larry Brual
Victoria Formusa
Liam Lacy
Adam Lamplugh
Mike Moraites
Michael Richards
Paul Scott
Marta Swirydowicz

Also Present: Councillor Shahid, Mayor's Designate
Michele Cotton, Staff Liaison, Accessibility Coordinator
Heather Ellis, Council and Committee Coordinator (Recording Secretary)

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1. Call to Order
 2. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

3. Approval of Previous Minutes

Recommendation:

Moved by Liam Lacy

That the Accessibility Advisory Committee minutes of February 6, 2024 be approved.

Carried

4. Presentations

- 4.1 Christy Chrus, Manager, Creative Communities, Town of Whitby, Sara Taylor, Project Manager, AECOM, and Nayer Daher, Traffic Analyst, AECOM

Re: Brock Street Re-design Project

Sara Taylor provided a presentation regarding the Brock Street Re-design Project. Highlights of the presentation included:

- an overview of the Brock Street Re-design Project;
- the scope of the project being the Brock Street corridor between Highway 401 and the CP Railway overpass;
- details of the three phases of the project being the Concept Phase, the Design Phase, and the Construction Phase;
- an overview of the project work plan and timelines;
- a pedestrian-oriented design that focuses on accessibility and providing barrier-free spaces;
- recommended provisions for an accessibility and wayfinding sign system;
- recommended improvements to active transportation; and,
- next steps for the Brock Street Re-design Project including a virtual Open House, survey launch, and presentation of the concept design.

A question and answer period ensued regarding:

- the timeline for the recommended design improvements;
- considerations related to the Metrolinx Bus Rapid Transit project;
- the timeline for finalizing the locations of the accessible parking spaces along Brock Street; and,
- whether the final report would include a ranking system that would prioritize design elements from a costing perspective.

It was the consensus of the Committee to hear Item 8, Council Update, at this time.

5. Delegations

There were no delegations.

6. General Business and Reports

6.1 National Access Awareness Week

Michele Cotton advised that May 28 to June 3, 2024 was National AccessAbility Week. Ms. Cotton stated that several events were planned for National AccessAbility Week including:

- a Disability Flag Raising event;
- a viewing of the movie 'Unsyncable' at the Whitby 55+ Recreation Centre; and,
- a staff accessibility awareness event.

A brief question and answer period ensued regarding designing and raising a flag with the Accessible Whitby logo.

6.2 Accessibility Plan Update

Michele Cotton advised that she was reformatting the Accessibility Plan and would present it to the Committee for review at a later date. Ms. Cotton stated that the revisions listed a maximum of five statements under each of the standards.

6.3 Regional Accessibility Update

Michele Cotton provided an update regarding regional accessibility initiatives which included:

- the Accessible Taxi Project; and,
- submissions for the Accessibility Awards.

6.4 Subcommittee Updates

Site Plans and Built Environment Subcommittee

Michele Cotton advised that the Site Plans and Built Environment Subcommittee reviewed a trail plan for the Lynde Creek area, and was continuing to develop the Playground Park Audit Tool.

Communication and Customer Service Subcommittee

Michael Richards advised that the Communication and Customer Service Subcommittee was working to update information on the Town's website regarding the Accessibility Improvement Grant Program.

Recommendation:

Moved by Michael Richards

That the Accessibility Advisory Committee recommends extending the Lead Project Grant Application deadline for the Accessibility Improvement Grant Program to April 30, 2024 as a one-time extension due to technical issues with the application form.

Carried

Recommendation:

Moved by Adam Lamplugh

That the Accessibility Advisory Committee recommends providing a second Lead Project Grant for 2024, which would provide matching dollars up to \$10,000 as a one-time addition.

Carried

7. Correspondence

There was no correspondence.

8. Council Update

Councillor Shahid provided an update regarding:

- a future Traffic Calming Policy that would guide traffic calming within the Town of Whitby; and,
- attending the Association of Municipalities of Ontario Accessibility Workshop.

It was the consensus of the Committee to hear Item 5, Delegations, at this time.

9. Other Business

9.1 Assistive Boat Launch

Mike Moraites advised that the Township of Selwyn received a \$60,000 grant to install an assistive canoe and kayak launch at Isabel Morris Park. Mr. Moraites requested that the Committee recommend installing an assistive boat launch at Shirley Scott Park.

9.2 World Autism Awareness Day

Liam Lacy advised that April 2, 2024 was World Autism Awareness Day and that the month of April was National Autism Acceptance Month.

10. Next Meeting

Tuesday, May 7, 2024 - 7:00 p.m.

11. Adjournment

Recommendation:

Moved by Liam Lacy

That the meeting adjourn.

Carried

The meeting adjourned at 8:35 p.m.