



Active Transportation and Safe Roads Advisory Committee Agenda

Thursday, November 14, 2024, 4:00 p.m.

Hybrid Meeting

Whitby Town Hall

This Advisory Committee meeting will be held in a hybrid meeting format. Members of the public may attend this meeting virtually or in-person. Those wishing to attend the meeting virtually are required to email clerk@whitby.ca by noon on the business day prior to the meeting to obtain the virtual meeting link.

Should you wish to provide comments regarding a matter being considered below, please submit written correspondence and/or a Delegation Request Form.

- **To submit written correspondence**, please email your correspondence to the Office of the Town Clerk at clerk@whitby.ca by noon on the day of the meeting. Correspondence must include your full name, address, and the item on the agenda that your correspondence is related to.
- **To speak during the Advisory Committee meeting either in-person or virtually**, please submit a Delegation Request Form online to the Office of the Town Clerk by 8:00 a.m. on the day of the meeting. Should you be unable to access a computer, please call 905.430.4315 to speak with a Staff Member in the Office of the Town Clerk.

A Revised Agenda may be published on a later date. Late items added or a change to an item will appear with an asterisk beside them.

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1. **Call to Order**
 2. **Declarations of Conflict of Interest**
 3. **Approval of Previous Minutes**
Recommendation:
That the Active Transportation and Safe Roads Advisory Committee minutes of September 12, 2024 be approved.
 4. **Presentations**
 - 4.1 Andre Gratton, Sr. Manager, Enforcement Services, Town of Whitby
Re: Implementation of an Administrative Penalty System (APS) for Traffic By-law Infractions in Whitby
 5. **Delegations**
 6. **General Business and Reports**

6.1 Potential Curb Cut Locations and Active Transportation Network Gaps

6.2 Micromobility Public Engagement Report

7. **Correspondence**

8. **Council Update**

9. **Other Business**

10. **Next Meeting**

Thursday, January 9, 2024 - 4:00 p.m.

11. **Adjournment**

Recommendation:

That the meeting adjourned.



Active Transportation and Safe Roads Advisory Committee Minutes

September 12, 2024, 4:00 p.m.
Hybrid Meeting
Whitby Town Hall

Present: Gary Carroll, Vice-Chair
Ana Duff
David Johnston, Chair
Liam Lacy
Brad Mavins
John Patte
Lewis Williams

Regrets: Swathi Miriyala

Also Present: Sean Malby, Sr. Manager, Parks, Parks Planning and Culture
Liam England, Planner I, Current
Tara Painchaud, Staff Liaison, Sr. Manager, Transportation Services
Lalita Thakali, Staff Liaison, Transportation Engineer
Heather Ellis, Council and Committee Coordinator (Recording Secretary)

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1. Call to Order
 2. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

3. Approval of Previous Minutes

Recommendation:

Moved by Brad Mavins

That the Active Transportation and Safe Roads Advisory Committee minutes of June 13, 2024 be approved.

Carried

4. Presentations

4.1 Ron Lalonde, Member, Durham Active Transportation Committee

Re: Active Transportation Projects in 2024 and Proposed Projects for 2025, Region of Durham

Ron Lalonde provided a presentation regarding the Durham Active Transportation Committee's (DATC) active transportation projects in 2024 and proposed projects for 2025. Highlights of the presentation included:

- details about DATC's vision, goals, and guiding principles;
- key highlights from the DATC 2024 Work Plan; and,
- details about specific projects, including Durham Vision Zero, Durham Region's Active and Sustainable School Program, Durham Region's Bike Friendly Community application status, 2024 Whitby Construction Projects, the proposed Durham Meadoway route, the North Durham Trans Canada Trail, and Durham Region Eco-counters.

A question and answer period ensued regarding:

- DATC's perspectives about cyclists/pedestrian safety and slip lanes at intersections;
- whether DATC was in support of eliminating right turns for all vehicles at red lights at intersections; and,
- whether there were discussions about installing bike boxes at intersections for left hand turns.

5. Delegations

There were no delegations.

6. General Business and Reports

6.1 Construction Management Report - Construction Activities

David Johnston requested information from Staff regarding the responsibilities of developers to maintain and repair active transportation trails during construction activities.

Tara Painchaud provided an overview of the Construction Management Plan required by developers and associated guidelines.

A question and answer period ensued regarding:

- maintaining active transportation routes during construction;
- whether developers were required to post detour information; and,
- whether security deposits were required by the Town to ensure road cleaning during construction activities.

6.2 2025 Education Initiative Proposal

David Johnston suggested two initiatives as part of the Committee's work plan related to active transportation safety and awareness.

Discussion ensued regarding:

- distributing educational materials and engaging with active transportation users along the Whitby Waterfront Trail;
- setting up a Committee booth along the Whitby Waterfront Trail in the spring and fall;
- developing a teaching aid for grade five (5) students that could be distributed in the spring; and,
- collaborating with school boards to make bike safety materials available to schools.

Recommendation:

Moved by Gary Carroll

That the Active Transportation and Safe Roads Advisory Committee proposes to undertake two educational initiatives, namely;

1. Distributing materials regarding active transportation and trail usage and engaging residents along the Whitby Waterfront Trail; and,
2. Collaborating with local School Boards and the Town of Whitby to develop educational materials regarding active transportation and safety for distribution to schools for grade five (5) students.

Carried

6.3 2025 Capital Budget

Tara Painchaud advised that due to financial constraints, some capital projects relating to active transportation have been deferred until 2026. Ms. Painchaud stated that previously approved annual projects regarding signage and traffic calming would remain in the Town's 2025 budget.

6.4 2025 Active Transportation and Safe Roads Advisory Committee Work Plan

David Johnston requested feedback from the Committee regarding the 2025 Active Transportation and Safe Roads Advisory Committee Work Plan.

Discussion ensued regarding collaborating with Town Staff on work plan initiatives, including:

- suggesting curb cutting priorities to include in the sidewalk maintenance program;
- identifying unsafe gaps in active transportation routes to suggest as priorities for the Town's budget; and,
- developing standardized signage for cycling facilities.

Recommendation:

Moved by Lewis Williams

That the Active Transportation and Safe Roads Advisory Committee include the following collaborations with Town Staff as priorities in their 2025 Work Plan:

1. Suggesting curb cutting priorities and accessibility concerns to be addressed by the sidewalk maintenance program;
2. Reviewing and discussing 2026 active transportation priorities adjusted from the Active Transportation Plan; and,
3. Reviewing and discussing a standard sign package and pavement markings associated with active transportation.

Carried

7. Correspondence

There was no correspondence.

8. Council Update

There was no Council update.

9. Other Business

There was no other business.

10. Next Meeting

Thursday, November 14, 2024 - 4:00 p.m.

11. Adjournment

Recommendation:

Moved by Liam Lacy

That the meeting adjourn.

Carried

The meeting adjourned at 6:01 p.m.