



Whitby Diversity and Inclusion Advisory Committee Agenda

Thursday, February 6, 2025, 7:00 p.m.

Hybrid Meeting

Whitby Town Hall

This Advisory Committee meeting will be held in a hybrid meeting format. Members of the public may attend this meeting virtually or in-person. Those wishing to attend the meeting virtually are required to email clerk@whitby.ca by noon on the business day prior to the meeting to obtain the virtual meeting link.

Should you wish to provide comments regarding a matter being considered below, please submit written correspondence and/or a Delegation Request Form.

- **To submit written correspondence**, please email your correspondence to the Office of the Town Clerk at clerk@whitby.ca by noon on the day of the meeting. Correspondence must include your full name, address, and the item on the agenda that your correspondence is related to.
- **To speak during the Advisory Committee meeting either in-person or virtually**, please submit a Delegation Request Form online to the Office of the Town Clerk by 8:00 a.m. on the day of the meeting. Should you be unable to access a computer, please call 905.430.4315 to speak with a Staff Member in the Office of the Town Clerk.

A Revised Agenda may be published on a later date. Late items added or a change to an item will appear with an asterisk beside them.

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1. **Call to Order**
 2. **Declarations of Conflict of Interest**
 3. **Approval of Previous Minutes**
Recommendation:
That the Whitby Diversity and Inclusion Advisory Committee minutes of January 2, 2025 be approved.
 4. **Delegations**
 5. **General Business and Reports**
 - 5.1 Durham Region's Black History Month Event Update
 - 5.2 Whitby Diversity and Inclusion Advisory Committee Cookbook Project Update
 - 5.3 Joint Accessibility Advisory Committee and Whitby Diversity and Inclusion Advisory Committee March Meeting Agenda Discussion

5.4 Committee Swag

5.5 Days of Significance - National Indigenous Veterans Day

5.6 See the Hate, Stop the Hate, Reporting Hate Activity Initiative - Durham Region Anti-Racism Task Force

6. Council Update

7. Other Business

8. Next Meeting

Thursday, April 3, 2025 - 7:00 p.m.

9. Adjournment

Recommendation:

That the meeting adjourn.



Whitby Diversity and Inclusion Advisory Committee Minutes

January 2, 2025, 7:00 p.m.
Virtual Meeting

Present: Lynn Collins, Chair
Vanessa Drekman, Vice-Chair
Eva Guta
Robin Steed
Anjali Thorve

Regrets: Angela Thomas
Jamil Qamar

Also Present: Councillor Yamada, Mayor's Designate
Erica Mittag, Staff Liaison, Manager, 55+ Recreation,
Accessibility and Diversity
Heather Ellis, Council and Committee Coordinator (Recording
Secretary)

1. Call to Order
2. Appointment of Chair and Vice-Chair

The Committee was advised that the appointment for Chair and Vice-Chair of the Whitby Diversity and Inclusion Advisory Committee for the January 1, 2025 to December 31, 2025 term would take place at this time.

Heather Ellis called for nominations for the position of Chair of the Whitby Diversity and Inclusion Advisory Committee.

Robin Steed nominated Lynn Collins for the position of Chair of the Whitby Diversity and Inclusion Advisory Committee.

Lynn Collins accepted the nomination.

There were no further nominations and the nominations were closed.

Heather Ellis called for nominations for the position of Vice-Chair of the Whitby Diversity and Inclusion Advisory Committee.

Robin Steed nominated Vanessa Drekman for the position of Vice-Chair of the Whitby Diversity and Inclusion Advisory Committee.

Vanessa Drekman accepted the nomination.

There were no further nominations and the nominations were closed.

Recommendation:

Moved by Robin Steed

That Lynn Collins be appointed Chair of the Whitby Diversity and Inclusion Advisory Committee for a term ending December 31, 2025.

Carried

Recommendation:

Moved by Robin Steed

That Vanessa Drekman be appointed Vice-Chair of the Whitby Diversity and Inclusion Advisory Committee for a term ending December 31, 2025.

Carried

3. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

4. Approval of Previous Minutes

Recommendation:

Moved by Robin Steed

That the Whitby Diversity and Inclusion Advisory Committee minutes of December 5, 2024 be approved.

Carried

5. Delegations

There were no delegations.

6. General Business and Reports

6.1 Whitby Diversity and Inclusion Advisory Committee Activities 2025

Erica Mittag provided an overview of proposed activities for the Committee's participation in 2025.

Discussion ensued regarding:

- attending the Region of Durham's Black History Month event;
- preparing a handout with a QR code that links to the Committee's online cookbook project recipe submission form;
- providing funding for the Region of Durham's Black History Month event and the International Women's Day event; and,
- the Committee's attendance at a 2025 Remembrance Day Ceremony, including laying of a wreath at one of the three Whitby cenotaphs.

Recommendation:

Moved by Robin Steed

That \$800 be drawn from the Whitby Diversity and Inclusion Advisory Committee's 2025 annual budget to fund two events hosted by the Region of Durham, namely, the Black History Month event in the amount of \$500, and the International Women's Day event in the amount of \$300.

Carried

6.2 Proposed Committee Cookbook Project Update

Erica Mittag provided an overview of the proposed Committee Cookbook Project.

Discussion ensued regarding:

- developing an online form for collecting recipes and stories from members of the community;
- using Connect Whitby to support the cookbook project;
- establishing a standardized list of questions for collecting personal stories;
- summarizing the purpose of the cookbook;
- providing examples of personal stories to be included in the cookbook within the online form to help guide respondents; and,

- community engagement activities to promote the cookbook project.

6.3 2025 Whitby Diversity and Inclusion Advisory Committee Meeting Schedule

Erica Mittag reviewed the 2025 Whitby Diversity and Inclusion Advisory Committee Meeting Schedule with the Committee. Ms. Mittag provided information regarding potential 2025 guest speakers.

Discussion ensued regarding:

- the proposed February and April guest speakers; and,
- preparing a list of the Committee's questions and requested information for the Town's Communications and Creative Services Division prior to their presentation to the Committee.

7. Council Update

Councillor Yamada provided an update regarding:

- the Menorah Lighting at the Whitby Public Library hosted by the Chabad Jewish Centre of Durham Region; and,
- the Town's 2025 Operating and Capital Budget.

8. Other Business

There was no other business.

9. Next Meeting

Thursday, February 6, 2025 - 7:00 p.m.

10. Adjournment

Recommendation:

Moved by Eva Guta

That the meeting adjourn.

Carried

The meeting adjourned at 8:25 p.m.