

# Staff Report

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## Report Title: Update Traffic By-law # 1862-85, No Stopping on Kirkland Place

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**Report to:** Committee of the Whole

**Date of meeting:** June 12, 2023

**Report Number:** PDE 10-23

**Department(s) Responsible:**

Planning and Development Department  
(Engineering Services)

**Submitted by:**

Roger Saunders, Commissioner,  
Planning and Development

<b>Acknowledged by M. Gaskell, Chief Administrative Officer</b>
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**For additional information, contact:**

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Transportation Services, x4937

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### 1. Recommendation:

1. That Council approve the proposed amendment to Traffic By-law # 1862-85, to incorporate the changes to Schedule "A" of the By-law, as identified in Attachment 2.
2. That a By-law to amend By-law # 1862-85 be brought forward for the consideration of Council.
3. That Council direct the Clerk to provide a copy of Report PDE 10-23 to Durham Student Transportation Services (DSTS) and the Durham District School Board (DDSB).

### 2. Highlights:

- Durham Student Transportation Services (DSTS) has requested a restriction on Kirkland Place to assist with future bus turning movements.
- The proposed No Stopping restriction times correlate to Williamsburg Public School arrival and dismissal times.

- The estimated cost of implementing the requested restriction is in the order of \$1,500.

### **3. Background:**

Durham Student Transportation Services (DSTS) is responsible for the management and administration of all school transportation between home and school, for students eligible for bus transportation, in accordance with the Transportation Policy of both the Durham District School Board and the Durham Catholic District School Board.

Students are eligible for transportation if their home is within their designated school attendance boundary at a distance of more than 1.6 km for elementary students and 3.2 km for secondary school students.

### **4. Discussion:**

Starting in September 2022 Williamsburg Public School will have an increase in bussing to accommodate the school's new catchment area. The school currently has two small school buses; beginning in September, at least two large school buses will be added. The bus loop is currently using the Medland Avenue access but will be moved to the Kirkland Place access. The Kiss and Ride will be moved from Kirkland Place to the Medland Avenue access.

Buses exiting the school site will be turning right onto Northbound Kirkland Place. Parents/caregivers that park their vehicle too close to the driveway will hinder safe bus turning movements and DSTS has requested a restriction to assist with bus movements. Refer to Attachment No. 1 for the proposed restriction.

School site changes being undertaken by the Durham District School Board will include new on-site signage and pavement markings and reorganization of staff parking. Depending on the September enrolment portables may be installed.

The restriction is proposed to be 7:30 a.m. – 8:30 a.m. and 2:30 p.m. – 3:30 p.m., Monday to Friday, September to June. This coincides with the current arrival and dismissal bell times, considers buses that may be early/late and allows minor flexibility for possible future bell time changes.

### **5. Financial Considerations:**

The cost of manufacturing and installing the signage is expected to be \$1,500 and will be funded from Capital Project # 40236403 for Future Traffic Signage and Pavement Markings.

### **6. Communication and Public Engagement:**

Not applicable.

### **7. Input from Departments/Sources:**

A No Stopping restriction and the associated signage will allow Parking Services to enforce the restriction. Parking Services staff have been advised of the proposed restriction.

**8. Strategic Priorities:**

The recommendations contained in this report align with the objectives of the Organization and Customer Priorities of the Corporate Strategic Plan. In addition, sustainable transportation such as bussing is a key sustainability principle. Working with stakeholders for the Town's planning and decision-making aligns with the Town's sustainability objectives.

**9. Attachments:**

Attachment 1 – Proposed No Stopping Restriction on Kirkland Place

Attachment 2 – Draft By-law to Update Traffic By-law # 1862-85