

# Town of Whitby Staff Report

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**Report Title: 2023 Remuneration and Expenses for Members of Council and Council Appointees to Boards**

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**Report to: Council**

**Date of meeting:** March 18, 2024

**Report Number: FS 02-24**

**Department(s) Responsible:**

Financial Services Department

**Submitted by:**

Fuwing Wong, Commissioner, Financial Services/Treasurer x4314

**Acknowledged by M. Gaskell, Chief Administrative Officer**

**For additional information, contact:**

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## 1. Recommendation:

**That Report FS 02-24 regarding 2023 Remuneration and Expenses for Members of Council and Council Appointees to Boards be received for information.**

## 2. Highlights:

- Attached in Appendices are summaries of the remuneration and expenses for the Mayor, Members of Council, and Council appointees to boards for the year 2023, including amounts paid by the Town and recovered from the Region of Durham. All regional remuneration for the Mayor and Regional Councillors is also reported separately by the Region of Durham along with the Region's direct reimbursement for eligible (Regional) business expenses.

## 3. Background:

The Municipal Act, S.O. 2001, c.25, Section 283 governs Council remuneration and reimbursement of expenses. Section 284 of the Municipal Act requires the

Treasurer to provide Council with a statement of remuneration and expenses that include the following:

(1) An itemized statement on remuneration and expenses paid in the previous year to:

(a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by Council or on which the member holds office by virtue of being a Member of Council;

(b) each Member of Council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and

(c) each person, other than a Member of Council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body.

(2) The by-law(s) under which the remuneration or expenses were authorized to be paid.

Applicable By-laws and Council resolutions

- Mayor and Members of Council - By-law No. 6500-11, as amended by By-law No. 6576-12.
- Committee of Adjustment - By-law No. 6124-08.
- Municipal Licensing and Standards Committee Remuneration By-law No. 7893-22.
- Election Compliance Audit Committee - Council Resolution #36-22

In addition, Council Expense Policy G050 provides Members of Council with guidelines for eligible expenses incurred when fulfilling his or her duties.

**4. Discussion:**

Not Applicable.

**5. Financial Considerations:**

As approved by Council, included in the annual budget are the amounts for the remuneration and expenses to the Mayor and Members of Council and Council appointees to boards.

By-law No. 6500-11 (as amended by By-law No. 6576-12) outlines that annual remuneration increases for the Mayor and Councillors are based upon the average remuneration paid to the Mayors and Councillors, respectively, in other lakeshore urban communities in Durham region. The 2023 remuneration increases for Members of Council did not meet the year-end cut-off timelines and will be processed and paid in 2024.

**6. Communication and Public Engagement:**

Not Applicable.

**7. Input from Departments/Sources:**

The Human Resources division provided remuneration details, including salary, statutory and other benefit costs for Members of Council (listed in Appendix A). In addition, expense reimbursement amounts for Members of Council were verified by the Office of Mayor and Council staff.

Remuneration for all Quasi-Judicial Committee Members (shown in Appendix B) was reviewed and confirmed by the respective staff liaison from the Office of the Town Clerk and Planning & Development.

Remuneration or expenses paid to or on behalf of Members of Council by external organizations, such as Elexicon Corporation and CLOCA, and reported to the Town in accordance with the Municipal Act are reported in Appendix C to this report.

**8. Strategic Priorities:**

Not Applicable.

**9. Attachments:**

Appendix A: Summary of Remuneration and Expenses Paid to Members of Council for 2023

Appendix B: Quasi-Judicial Committee Members

Appendix C: Remuneration for Directors of Elexicon Corporation and CLOCA