

# Memorandum to Council

Legal and Enforcement Services

Legal Services Division



**To:** Mayor and Members of Council

**CC:** Francesco Santaguida, Commissioner of  
Legal and Enforcement Services/Town  
Solicitor

**Acknowledged by M. Gaskell,  
Chief Administrative Officer**

**From:** Laura Scott, Real Estate Law Clerk, Legal  
and Enforcement Services

**Date:** March 18, 2024

**File #:** N/A

**Subject:** Update to Report LS 03-24

The purpose of this memo is to provide an update and follow up to Report LS 03-24. As directed by Committee of the Whole on February 26, 2024, recommendation 2 of Report LS 03-24 has been amended to expand the timeline for the commencement of construction of the hospice and delegate authority to staff for any further extension requests relating to the Right of First Refusal Agreement.

Recommendation 2 of Report LS 03-24 has been amended as follows:

DELETE:

2. That Council direct staff to alter the condition in the Right of First Refusal Agreement so that the owner would only be required to offer back the property to the Town if construction of the hospice does not commence by December 31, 2024.

INSERT:

2. That Council direct staff to alter the condition in the Right of First Refusal Agreement so that the owner would only be required to offer the Property back to the Town if construction of the hospice does not commence within a reasonable timeframe, such timeframe to be determined at the discretion of the Commissioner of Legal and Enforcement Services/Town Solicitor, or designate, and that the Commissioner of Legal and Enforcement Services/Town Solicitor and the Commissioner of Financial Services/Treasurer be authorized to take all actions and execute all documents necessary to give effect thereto.

The amended Recommendation 2 herein appears on Regular Council meeting agenda of Monday, March 18, 2024.