



## Heritage Whitby Advisory Committee Minutes

April 9, 2024, 7:00 p.m.  
Hybrid Meeting  
Whitby Town Hall

Present: Margaret Clayton  
Deanna Hollister, Chair  
Lisa Johnson  
Richard Klingler  
Rick McDonnell  
Paul Rolland, Vice-Chair  
Vincent Santamaura  
Terry Standish

Regrets: Don Mitchell  
Brian Winter, Honourary Member

Also Present: Edward Belsey, Senior Manager, Policy and Heritage Planning  
David Johnson, Staff Liaison, Planner II Heritage  
Heather Ellis, Council and Committee Coordinator (Recording Secretary)

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1. Call to Order
  2. Declarations of Conflict of Interest

Vincent Santamaura declared a conflict of interest regarding Item 4.2, 508 John Street West, Heritage Permit Application, Window Feature Restoration, as the property owners are clients of his personal business.

Mr. Santamaura did not take part in the discussion or voting on this matter.

3. Approval of Previous Minutes

Recommendation:

Moved by Lisa Johnson

That the Heritage Whitby Advisory Committee minutes of March 12, 2024 be approved.

### **Carried**

It was the consensus of the Committee to hear Item 4.2, 508 John Street West, Heritage Permit Application, Window Feature Restoration, at this time.

## 4. Presentations

### 4.1 Christy Chrus, Manager, Creative Communities, Town of Whitby

Re: Brock Street Re-design Project

Christy Chrus provided a presentation regarding the Brock Street Re-design Project. Highlights of the presentation included:

- an overview of the Brock Street Re-design Project;
- the scope of the project being the Brock Street corridor between Highway 401 and the CP Railway overpass;
- details of the three phases of the project being the Concept Phase, the Design Phase, and the Construction Phase;
- an overview of the project work plan and timelines;
- promoting and enhancing the historic character and cultural heritage resources;
- maintaining the cultural heritage value of Rotary Centennial Park;
- prioritizing the preservation of mature street trees and increasing the tree canopy with indigenous heritage value shade trees while maintaining views to historic architecture and buildings;
- providing unified treatments for sidewalks and amenity opportunities to distinguish distinct areas such as heritage districts; and,
- next steps for the Brock Street Re-design Project including a virtual Open House, survey launch, and presentation of the concept design.

A question and answer period ensued regarding:

- whether there was a plan to redirect traffic due to the reduction of lanes along Brock Street;

- providing signage to encourage truck traffic to use alternate routes such as Highway 412;
- considerations of the Metrolinx Bus Rapid Transit project during implementation of the Brock Street Re-design Project;
- developing a unique 'street furniture design' for downtown Whitby that may include street lights, benches, garbage cans, and street signs;
- using black paint on street furniture and bus shelters within the heritage district;
- increasing pedestrian crossings along Brock Street; and,
- surface treatment strategies to reduce graffiti tagging in the downtown.

#### 4.2 Don Hutchinson and Sarah Michaelis, Property Owners

Re: 508 John Street West, Heritage Permit Application, Window Feature Restoration

Having previously declared a conflict of interest, Vincent Santamaura did not take part in the discussion or voting regarding this Item as a Member of the Heritage Whitby Advisory Committee.

Vincent Santamaura, acting as agent for the property owners, provided a presentation regarding a Heritage Permit Application for restoring the rose window feature for 508 John Street West. Highlights of the presentation included:

- images of the original feature and church which was built in 1868;
- the location of the property;
- details about the history of the church;
- alterations to the rose window feature in 1975;
- an overview of the proposed work plan; and,
- drawings of the window design.

Recommendation:

Moved by Rick McDonnell

That the Heritage Whitby Advisory Committee supports the Heritage Permit Application to restore the rose window feature for 508 John Street West.

**Carried**

4.3 Charles Spivak, Property Owner

Re: 1009 Centre Street South, Heritage Permit Application, Front Breezeway Addition, Garage Replacement, and Rear Addition

Charles Spivak provided a presentation regarding a Heritage Permit Application for a front breezeway addition, garage replacement, and rear addition for 1009 Centre Street South. Highlights of the presentation included:

- a description of the house and features of the Regency cottage design;
- the history of the house;
- a list of previous alterations made to the house;
- the remaining original architectural features which include the main brick structure and two front vestibule windows;
- the current condition of the rear wood-frame addition, the side patio, retaining wall, and garage;
- details regarding the proposed renovations to the house;
- using design elements and materials that would maintain the original character of the house such as original trim profiles and classical proportions;
- keeping the original structure and maintaining the existing lot elevations and setbacks;
- design drawings of the proposed floor plan; and,
- details about density, lot coverage, height, and roof shape of the new construction, and the location of accessory buildings.

A question and answer period ensued regarding:

- design details for the front breezeway;

- whether the windows would be updated; and,
- the proposed style and materials used for the garage door, and roofing material.

Recommendation:

Moved by Margaret Clayton

That the Heritage Whitby Advisory Committee supports the Heritage Permit Application for the proposed breezeway and rear addition, and garage replacement for 1009 Centre Street South.

**Carried**

It was the consensus of the Committee to hear Item 4.1, a presentation from Christy Chrus, Manager, Creative Communities, Town of Whitby, at this time.

5. Delegations

There were no delegations.

6. General Business and Reports

There was no general business and reports.

7. Correspondence

There was no correspondence.

8. Council Update

There was no Council update.

9. Other Business

There was no other business.

10. Next Meeting

Tuesday, May 14, 2024 - 7:00 p.m.

11. Adjournment

Recommendation:

Moved by Paul Rolland

That the meeting adjourn.

**Carried**

The meeting adjourned at 8:30 p.m.