



Special Council Minutes

October 28, 2024, 5:30 p.m.
Council Chambers
Whitby Town Hall

Present: Mayor Roy
Councillor Bozinovski
Councillor Cardwell (Virtual Attendance, In-Person Attendance at 6:28 p.m.)
Councillor Leahy (Virtual Attendance, connection issues resulted in Councillor Leahy leaving the meeting for brief periods)
Councillor Lee
Councillor Lundquist
Councillor Mulcahy
Councillor Shahid
Councillor Yamada

Also Present: M. Gaskell, Chief Administrative Officer
M. Hickey, Fire Chief
S. Klein, Director of Strategic Initiatives
J. Long, Head of Organizational Effectiveness
J. Romano, Commissioner of Community Services
F. Santaguida, Commissioner of Legal and Enforcement Services/Town Solicitor
F. Wong, Commissioner of Financial Services/Treasurer
M. Dodge, Executive Advisor to the Mayor
C. Harris, Town Clerk
K. Douglas, Sr. Legislative Specialist (Recording Secretary)

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1. Call To Order: The Mayor
 2. Call of the Roll: The Clerk
 3. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

4. Delegations

There were no delegations.

5. Items for Consideration

5.1 CMS 12-24, Community Services Department Report

Re: Parks and Recreation Master Plan

John Romano, Commissioner of Community Services, provided an overview of the Parks and Recreation Master Plan (the "Plan"), including community consultation efforts and next steps.

A question and answer period ensued between Members of Council and Staff regarding:

- ensuring the Plan meets the diverse needs of the community, including younger demographics who may be under-represented in community engagement efforts;
- strategies for engaging youth during community consultation who do not participate in the Whitby Youth Council;
- the anticipated future use and recreation programs available at Brooklin Memorial Park;
- addressing the demand of residents for additional cricket fields;
- the timeline for undertaking a review of the Marina Master Plan and construction of an outdoor refrigerated skating rink or trail;
- whether the construction of new cricket fields in neighbouring municipalities may impact the demand for fields in Whitby; and,
- adding lights to existing fields to increase playing capacity.

Resolution # 195-24

Moved by Councillor Shahid

Seconded by Councillor Mulcahy

1. That Council endorse the Parks and Recreation Master Plan and the recommendations within, appended to Report CMS 12-24 as Attachment 1;
2. That staff be directed to prioritize the recommendations identified in the Parks and Recreation Master Plan and incorporate them into the Town's long-term financial plans and strategies; and,

3. That staff be directed to report annually on the progress of the Parks and Recreation Master Plan.

Carried

- 5.2 Association of Municipalities Ontario (AMO) Board of Directors Position – Chief Administrative Officer Matt Gaskell

Members of Council congratulated Matt Gaskell on his appointment to the AMO Board.

Resolution # 196-24

Moved by Councillor Mulcahy
Seconded by Councillor Lundquist

Be it resolved that the Council for Town of Whitby supports the appointment of Matt Gaskell, Chief Administrative Officer, as a Director on the Large Urban Caucus of the AMO Board of Directors for the 2024-2026 term.

Carried

6. Closed Session

This portion of the minutes are closed to the public. [Refer to the Closed Minutes - Town Clerk has control and custody.]

Moved by Councillor Shahid
Seconded by Councillor Mulcahy

That Council move in-camera in accordance with Procedure By-law # 8081-24, Closed Meeting Policy G 040, and the Municipal Act, 2001, Section 239 (2)(b) personal matters about an identifiable individual, including municipal or local board employees, (c) a proposed or pending acquisition or disposition of land by the municipality or local board, (d) labour relations or employee negotiations, and (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Carried

- 6.1 Presentation from Mattson Meere, Supervisor, Parks Planning

Re: Sports Field Park Land Acquisition

Refer to Item 6.2, CMS 13-24

Note: This portion of the meeting was held in-camera in accordance with Procedure By-law # 8081-24, Closed Meeting Policy G 040, and the Municipal Act, 2001, Section 239 (2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board and (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

6.2 CMS 13-24, Confidential Community Services Department Report

Re: Sports Field Park Land Acquisition

Note: This portion of the meeting was held in-camera in accordance with Procedure By-law # 8081-24, Closed Meeting Policy G 040, and the Municipal Act, 2001, Section 239 (2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board and (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

6.3 Office of the CAO Staffing

Note: This portion of the meeting was held in-camera in accordance with Procedure By-law # 8081-24, Closed Meeting Policy G 040, and the Municipal Act, 2001, Section 239 (2)(b) personal matters about an identifiable individual, including municipal or local board employees and (d) labour relations or employee negotiations.

Council excused all attendees from the meeting at 6:35 p.m. to review the matter, with the exception of Matt Gaskell, CAO and Chris Harris, Town Clerk.

7. Rising and Reporting

Motion to Rise

Moved by Councillor Cardwell

Seconded by Councillor Shahid

That Council rise from the closed portion of the meeting.

Carried

7.1 Reporting Out

Mayor Roy advised that during the closed portion of the meeting, Council discussed appointing a Deputy CAO and provided direction to Staff on the acquisition and negotiation of sports field park land.

CMS 13-24, Confidential Community Services Department Report

Re: Sports Field Park Land Acquisition

Resolution # 198-24

Moved by Councillor Shahid

Seconded by Councillor Mulcahy

1. That Confidential Report CMS 13-24 be received;
2. That a 2024 Capital Project be established in the amount noted in Staff Report CMS 13-24, funded from the Parkland Cash-In-Lieu Reserve Fund;
3. That the Chief Administrative Officer and Commissioner of Finance/Treasurer, subject to approval from the Commissioner of Community Services and Town Solicitor, be delegated the authority and authorized to acquire the lands to support the sports field park to the upset limit outlined in Staff Report CMS 13-24, and execute any and all documents necessary to give effect thereto;
4. That the requirement to obtain one appraisal prior to the purchase of land, as outlined in Policy F 190, be waived based on a Land Rate Study recently completed and subject to the land acquisition being within the upset limit outlined in Staff Report CMS 13-24; and,
5. That Staff be directed to bring forward the necessary by-law to authorize the purchase of the lands and provide an update to Council on the purchase details and budget implications.

Carried

8. Confirmatory By-law

Resolution # 199-24

Moved by Councillor Shahid

Seconded by Councillor Mulcahy

That leave be granted to introduce a by-law and to dispense with the reading of the by-law by the Clerk to confirm the proceedings of the Council of the Town of Whitby at its special meeting held on October 28, 2024 and the same be considered read and passed and that the Mayor and the Clerk sign the same and the Seal of the Corporation be thereto affixed.

Carried

9. Adjournment

Moved by Councillor Yamada
Seconded by Councillor Lundquist

That the meeting adjourn.

Carried

The meeting adjourned at 6:55 p.m.

Christopher Harris, Town Clerk

Elizabeth Roy, Mayor