



Special Council Minutes

November 4, 2024, 5:30 p.m.
Council Chambers
Whitby Town Hall

Present: Mayor Roy
Councillor Bozinovski
Councillor Cardwell (Virtual Attendance, In-Person Attendance at 6:25 p.m.)
Councillor Leahy
Councillor Lee
Councillor Lundquist
Councillor Mulcahy
Councillor Shahid
Councillor Yamada (Virtual Attendance, In-Person Attendance at 5:37 p.m.)

Also Present: M. Gaskell, Chief Administrative Officer
M. Hickey, Fire Chief
S. Klein, Deputy Chief Administrative Officer
J. Long, Head of Organizational Effectiveness
J. Romano, Commissioner of Community Services
F. Santaguida, Commissioner of Legal and Enforcement Services/Town Solicitor
R. Saunders, Commissioner of Planning and Development
F. Wong, Commissioner of Financial Services/Treasurer
M. Dodge, Executive Advisor to the Mayor
C. Harris, Town Clerk
K. Douglas, Sr. Legislative Specialist (Recording Secretary, Left at 6:50 p.m.)
K. Narraway, Sr. Manager of Legislative Services/Deputy Clerk (Recording Secretary, Arrived at 8:40 p.m.)

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1. Call To Order: The Mayor
 2. Call of the Roll: The Clerk

3. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

4. Presentations

4.1 Matt Gaskell, Chief Administrative Officer

Re: Alternative Service Delivery

Matt Gaskell, Chief Administrative Officer, provided a presentation regarding Alternative Service Delivery. Highlights of the presentation included:

- the challenge municipalities are facing to provide efficient and cost effective services to their communities;
- exploring opportunities for cost avoidance through Alternative Service Delivery (ASD);
- the Town's comprehensive service delivery review conducted in 2016;
- an overview and definition of ASD;
- criteria for consideration of ASD;
- the challenges and risks associated with ASD, including concerns with the potential loss of control and quality, legal and regulatory issues, and strain on labour relations; and,
- the Town's financial challenges due to relatively low assessment growth in the near term and existing financial commitments.

A question and answer period ensued between Members of Council and Staff regarding:

- the employer's decision making process when analyzing criteria for consideration of ASD;
- whether Staff have identified other comparable municipalities that have successfully implemented ASD;
- concerns regarding the implementation of ASD, including the impact on the health and safety of Staff and economic development within the community;

- criteria historically considered by the Town when identifying the need for ASD, such as the delivery of waste collection services in West Whitby;
- the use of ASD to support service expansion due to growth versus ASD for existing service levels and areas managed by Staff; and,
- the anticipated timeline for conducting an ASD review should Council provide direction accordingly.

5. Closed Session

This portion of the minutes are closed to the public. [Refer to the Closed Minutes - Town Clerk has control and custody.]

Moved by Councillor Lee

Seconded by Councillor Leahy

That Council move in-camera in accordance with Procedure By-law # 8081-24, Closed Meeting Policy G 040, and the Municipal Act, 2001, Section 239 (2)(d) labour relations or employee negotiations.

Carried

5.1 Confidential Presentation from Matt Gaskell, Chief Administrative Officer

Re: Alternative Service Delivery

Council recessed the Special Council Meeting at 6:50 p.m. due to the Regular Council Meeting commencing at 7:00 p.m., and Council reconvened the Special Council Meeting in closed session at 8:40 p.m.

5.2 CAO 22-24, Confidential Office of the Chief Administrative Officer Report

Re: Alternative Service Delivery

6. Rising and Reporting

Motion to Rise

Moved by Councillor Shahid

Seconded by Councillor Leahy

That Council rise from the closed portion of the meeting.

Carried

6.1 Reporting Out

Mayor Roy advised that during the closed portion of the meeting Council discussed labour relations pertaining to alternative service delivery and provided direction to Staff.

CAO 22-24, Confidential Office of the Chief Administrative Officer Report

Re: Alternative Service Delivery

Resolution # 200-24

Moved by Councillor Lee

Seconded by Councillor Cardwell

1. That staff be directed to undertake the necessary actions to contract out Parking Enforcement functions currently performed by Parking Enforcement Officers; and,
2. That the Clerk be directed to publish this resolution on the open meeting minutes after the impacted Staff are notified.

Carried

7. Confirmatory By-law

Resolution # 201-24

Moved by Councillor Cardwell

Seconded by Councillor Lee

That leave be granted to introduce a by-law and to dispense with the reading of the by-law by the Clerk to confirm the proceedings of the Council of the Town of Whitby at its special meeting held on November 4, 2024 and the same be considered read and passed and that the Mayor and the Clerk sign the same and the Seal of the Corporation be thereto affixed.

Carried

8. Adjournment

Moved by Councillor Cardwell

Seconded by Councillor Lee

That the meeting adjourn.

Carried

Christopher Harris, Town Clerk

Elizabeth Roy, Mayor